

PRESENTATION GUIDELINE



ISCADB

**The 2nd International Symposium on
Congenital Anomaly and Developmental Biology**
Current Concept on Birth Defects - From Genetics to Management

Presentation Guideline

The 2nd ISCADB 2018

A. Poster presentation

Instructions

Posters should be no larger than 1.00 m wide and 1.20 m high (A0-format). The poster should be oriented vertically. Furthermore, you have to hand in your poster at the Poster Point before the opening ceremony at 7.30 am on the day of The 2nd ISCADB 2018. If you don't hand in your poster on time, your presentation will be removed from the session.

Tip: Bring handouts of your poster in A4-format to give to your audience.

Time limit for poster presentation

One poster presentation will take 3 minutes. This includes 2 minutes for your presentation and 1 minute for the discussion and/or questions. There will be a strict time control.

Layout

- Use a simple font (for instance Arial, Verdana or Calibri).
- Make sure the letters, graphs, and charts are not too small, the audience should be able to read everything from a few meters away.
- Use a light and simple background color and choose a contrasting color for lettering.
- Highlight the essential topics of your poster (contrast/ color).

Structure of a proper poster

Title

Use a catchy title, yet representative of the content of your poster. Draw the attention of your audience with your title.

Introduction and research question

The introduction starts with "what is known", followed by what is unknown. State your research question or aim of the study.

Materials and Methods

Explain your experimental design for answering your research question. Clarify what experiments/ techniques you used in order to answer your research question. State the function of every technique/ measurement and if necessary, explain why you have chosen certain techniques. Remember to keep confined to essential details.

Results

Show only the results that are relevant to answer your research question. Give percentages and p-values rather than raw data when possible. Also, use graphs and charts for your most important findings.

Conclusion

Give the answer to your research question and indicate why your results are relevant.



Discussion

The discussion contains possible discussion points of your study and the implications of your conclusion. (Optional)

Future perspective

State the future perspective of your research shortly. (Optional)

References/Funding

Mention literature you used for your study. (Optional)



B. Oral Presentation

Instructions

Please take into consideration that a beamer and Microsoft Office XP PowerPoint facilities will be available for your presentation. Make sure to save your presentation as an Office 2010, and not as an Office 2007 document. Furthermore, you have to hand in your presentation at the Registration Desk at 8 a.m. on the day of The 2nd ISCADB 2018. Please, bring your presentation on a USB-stick since access to the internet to download your presentation will not be available!

Time limit for oral presentation:

An oral presentation will take 5 minutes including 4 minutes for your presentation and 1 minute for the discussion and/or questions.

Layout

- Use key terms instead of whole sentences on your slides and when possible, summarise your text using bullets. Please note, you cannot use more than 6 bullets per slide and 6 to 8 words per line.
- Make sure the background color of your PowerPoint contrasts with the color of your font. It is common to use a light and simple background color. For lettering, choose a contrasting color differing from your background color.
- Use a simple font (for instance Arial, Verdana or Calibri). The size should be at least 28 points for titles and at least 22 points for the text.
- When you are almost done, check your slides: make sure there is not too much information on your slides.
- Tip: Avoid typing errors and ask a friend to check your slides, since errors are easy to miss.

Structure of an Oral Presentation

Title

Draw the attention of your audience with your title. Make sure it is brief and that it covers the contents of the presentation.

Introduction

The introduction starts with what is known, followed by what is unknown about the subject. Remember: just give simple, necessary background information to explain your research question.

Hypothesis/Research question

State your hypothesis/research question and the goal of your study as clear as possible! Use a separate slide for it.

Materials and Methods

Explain your experimental design for answering your research question. Clarify what experiments/techniques you used in order to answer your research question. State the function of every technique/ measurement and if necessary, explain why you have chosen certain techniques. Remember to keep confined to



essential details.

Results

Show only the results that are relevant to answer your research question. Give percentages and p-values rather than raw data when possible. Also, use graphs and charts for your most important findings. Make sure to keep this section short and understandable for a broad audience.

Conclusion

Repeat the research question which you stated in your introduction and give the answer to your research question. Also, explain why the research is relevant. Do not use more than two slides for this.

Discussion

State some points of discussion such as conditions that could have influenced your data in an undesirable way.

Future perspective

State the future perspective and implications of your research.

References/funding

Mention literature you used for your study. (Optional)

